

Returning Learning Community (RLC)
DEPARTMENTAL ACTION REQUIRED

Instructions: This form is used to seek permission from department chairs and, if appropriate, associate deans for their faculty to teach in learning communities that have been taught in previous semesters.

TO DEPARTMENT CHAIR (*Requestor, please list all department chairs from whom permission is needed*):

REQUESTED SEMESTER (*Requestor, please list the semester and year of the RLC*):

NAME OF LC (*Requestor, please list the name of the RLC*):

DESCRIPTION OF LC (*Requestor, please provide a (n updated) description of the RLC*):

COURSES/INSTRUCTORS/CRNs (*Requestor, please list the course number of each course in the RLC (e.g., CWP 101), the proposed instructor if known, and the proposed CRN if known; department chair, please add to or change the instructor and CRN information below as desired*):

- 1.
- 2.
- 3.
- 4.

For Office USE

By signing below, I approve or deny my unit's participation in the RLC described above.

Approved

Denied

Date

Signature of CHAIRS

Signature of Associate DEANS
(if applicable)

Date

Signature of Academic Transition Programs office